

## RULES OF ENTRY

- Entry is open to all businesses operating in the Clackmannanshire area.
- Entries are treated in confidence.
- All entries must be electronic and completed on the Clacks Business Awards on-line entry forms. No other format will be accepted.
- Supporting information is not permitted unless it forms part of the entry document, e.g. testimonials.
- Please be aware that any website links used within your entry will could be viewed by the judges
- Please note the maximum total word count for any entry is 2,500 words.
- All applications are independently scored by an impartial judging panel and from these scores a short list of three is selected. The shortlisted companies will then be notified and be asked to make a short presentation to the panel of judges where a winner will be chosen and announced at the awards dinner.

Please note that by submitting an entry, applicants are confirming that they will be able to attend an interview and prepare a short presentation reflexing the business. Award winners will be announced at the Clacks 2017 Business Awards, Thursday, 31st August 2017

- Entry to more than one category is permitted. Award category sponsors are not permitted to enter the category which they are sponsoring.
- Applicants must be authorised to enter their organisation into the awards programme.
- Incomplete entries will not be judged.
- Entries must be in English and should have been checked for spelling and grammar.
- All entries will be acknowledged on receipt. Entry forms will become the property of Clacks 2017 Business Awards and entries will not be returned.
- Details of the finalists and winners will be publicised. Applicants are responsible for making appropriate arrangements to protect any intellectual property associated with their application. Winners may be requested to participate in post event publicity.
- · The organisers reserve the right to withdraw an award from any applicant supplying false information within their entry. Judges reserve the right to audit any information supplied.
- The closing date for entries is midnight on Wednesday 19th July 2017
- By registering and completing an entry for the awards you agree to these rules of entry.







